

BLAINE COUNTY HOUSING AUTHORITY

ANNUAL MEETING MINUTES

**Wednesday
October 21, 2009 at 5:00PM
Blaine County Courthouse
Hailey, Idaho**

Members Present:

Anna Mathieu, Vice Chair
Linda Thorson, Treasurer
Heather Kimmel
Chase Hamilton
Nathan Fierman
Milt Adam

Others Present:

Michelle Griffith, ARCH
Larry Helzel, Ketchum City Council
Jon Duval, Idaho Mountain Express

Staff:

Kathy Grotto, Executive Administrator
Nancy Smith, Program Director

1. Call to Order/Approval of Agenda

The annual meeting of the Blaine County Housing Authority was called to order by Vice Chair Anna Mathieu at 5:00PM. She opened the agenda for consideration of new items.

Linda Thorson moved to change the order of agenda item 2 Nomination/Election of BCHA Officers to agenda item number 4; because, several of the Commissioners had not yet arrived. Chase Hamilton seconded the motion and the motion carried.

2. Year –End Review of BCHA Fiscal Year 2008/2009 Operating Budget

Linda Thorson directed the Commissioners to the UNAUDITED end of the year to year comparison shown on the final two pages of the financial report. She notes total income for FY 2008-2009 was \$206,600 with total expenses of \$138,611.69. After paid commitments, the FY 2008-2009 cash carry forward will be approximately \$30,025.39. Proposals for distribution of these funds will be discussed during the regular meeting. Linda Thorson thanked the BCHA Staff for their strong efforts to maintain income while restraining expenditures.

3. Draft Annual Report

Kathy Grotto noted that since she reformatted the annual stakeholders report last year and has provided the quarterly and semi-annual reports over the past year, it was easier to draft. She felt the most critical section for the Commissioners to focus their comments on was the 'Executive Summary'. Linda Thorson asked for elements of the 'Community Housing as a Community Investment' to be added to the Executive Summary to emphasize the value of community housing. Anna Mathieu suggested language/grammar changes, adding the fact of CH pricing remaining stable, and mentioning the ICRMP meeting hosted by BCHA.

Heather Kimmel moved to approve the 2008-2009 Annual Report as amended. Linda Thorson seconded the motion and the motion carried.

4. Nomination/Election of BCHA Officers for 2009/2010

Anna Mathieu opened the meeting to nominations for officers. The nominations were:

Linda Thorson was nominated for the position of Chair,
Anna Mathieu was nominated to the position of Vice-Chair, and
Heather Kimmel was nominated to take the position of Treasurer.

Anna Mathieu requested a roll-call vote for the nominated Officers:

Person Voting:	Vote:
Linda Thorson	Yes
Anna Mathieu	Yes
Heather Kimmel	Yes
Chase Hamilton	Yes
Nathan Fierman	Yes
Milt Adam	Yes

5. Adjournment

There being no further business to discuss, Vice-Chair Anna Mathieu adjourned the Annual Meeting of the Blaine County Housing Authority at 5:21PM.

Respectfully submitted,

Nancy G. Smith
BCHA, Program Director

Approved,



Anna Mathieu
BCHA, Vice-Chair