

# Blaine County Housing Authority

## Special Meeting Minutes

Wednesday June 19, 2019  
Blaine County Annex  
219 First Avenue S, Hailey, ID

### Members Present:

Mason Frederickson, *Chair*  
Sabina Gilbert, *Treasurer*  
Liz Keegan

### Absent:

Nate Hart, *Vice Chair* - arrived at 5:39 pm  
Chase Hamilton - arrived at 5:49 pm

### Staff:

Nathan Harvill, *Executive Director*  
Bobi Bellows, *Program Director*  
Ann Sandefer, *Program Administrator*

#### 1. Call to Order and Roll Call

BCHA Board Chair, Commissioner Mason Frederickson called the Regular Monthly Meeting to order at 5:36 p.m. as there was a Quorum present. Roll call was taken by Ann Sandefer. Mason Frederickson, present, Sabina Gilbert, present, Chase Hamilton, absent, Nate Hart, absent, Liz Keegan, present. Nate Hart and Chase Hamilton arrived after roll call.

#### 2. Agenda Review – Commissioner Liz Keegan moved that the Executive session be moved to the first item on the agenda, Sabina Gilbert seconded.

#### 3. Executive Session (if required) – Idaho Code 74-206 (1) to discuss, ~~(a) hiring, (b) personnel~~ (c) acquiring interest in real property, ~~(d) records disclosure, (f) pending litigation, or (i) pending claims~~

Commissioner Liz Keegan moved to enter into Executive Session pursuant to Idaho Code 74-206 (1) to discuss (c) acquiring interest in real property, Commissioner Sabrina Gilbert seconded. Roll call vote was taken; Chase Hamilton, absent, Sabina Gilbert, yay, Mason Frederickson, yay, Liz Keegan, yay, Nate Hart, absent. The BCHA board moved into Executive Session at 5:37 p.m.

Commissioner Nate Hart moved to exit Executive Session; Commissioner Sabina Gilbert seconded. Roll call vote was taken; Chase Hamilton, yay, Sabina Gilbert, yay, Mason Frederickson, yay, Liz Keegan, yay, Nate Hart, yay. The BCHA board exited Executive Session at 6:52 p.m.

#### 4. Comments from the Partner Organizations & the Public – none.

#### 5. Comments from Liaisons from Elected Bodies - none.

**6. Discussion/Action Items**

**A. Discussion of possible resale/thrift store to support the BCHF and/or BCHA.**

Commissioner Chase Hamilton opened discussion of the re-sale/thrift store that is operated by the Wood River Land Trust as a possible means to support the BCHF and /or BCHA. Discussion ensued.

**B. Review of Draft Budget**

Nathan Harvill presented an oral overview of the draft budget and answered questions from the Commissioners. Liz Keegan made a motion to approve the budget and Sabina Gilbert seconded. All Commissioners were in favor and passed unanimously at 7:26 p.m.

**7. Commissioner Reports** – Commissioner Chase Hamilton informed the BCHA Board of Stella’s Shelter which is a network of foster homes for pets. Discussion ensued regarding the possibility of providing a public service to educate landlords of the service.

**8. Consent Agenda**

**A. Approval of May 15, 2019 BCHA Special Meeting Minutes** – Commissioner Nate Hart moved to approve the Consent Agenda and Minutes, as presented, Commissioner Chase Hamilton seconded. No further discussion, motion passed unanimously at 7:38 p.m.

**9. Staff Reports**

- A. Receive and file Executive Director’s Report – Nathan Harvill gave the BCHA board an oral report of the contents of his Executive Director’s Report.
- B. Receive and file Program Director’s Report – Bobi Bellows gave a brief review of items in her Program Director’s Report.
- C. Receive and file Program Administrator’s Report - Ann Sandefer gave a brief review of items in her Program Administrator’s report.
- D. Receive and file Financial Reports

**10. Announcements – Calendar of Upcoming Meetings**

- A. July 4, 2019 - Independence Day, BCHA offices closed
- B. July 17, 2019 - BCHA Regular Meeting, Ketchum City Hall, Ketchum
- C. August 21, 2019 - BCHA Special Meeting, Blaine County Annex, Hailey, if needed
- D. October 16, 2019, BCHA Regular Meeting, Blaine County Annex, Hailey

**11. Action Item** – none.

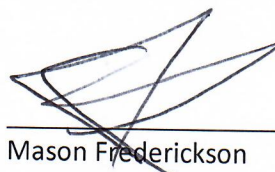
**12. Adjournment** – Commissioner Mason Frederickson adjourned the meeting at 7:50 p.m.

**Respectfully Submitted by**



Ann Sandefer  
BCHA Program Administrator

**Approved by**



Mason Frederickson  
BCHA Chair