

Blaine County Housing Authority Public Meeting Minutes

Wednesday, November 19, 2014 at 5:00 P.M.

Ketchum City Hall
480 East Avenue

Members Present:

Chase Hamilton, *Chair*
Rick Davis
Suzanne Miller, *Vice Chair (by telephone)*
Sabina Gilbert, *Treasurer*
Erin Kelso

Absent:

Linda Johnston
Bobi Bellows
Sheila Moriarty

Staff:

David Patrie, *Executive Director*

1. Call to Order/ Approval of Agenda for the Annual Meeting

Chair Chase Hamilton called the Regular Monthly Meeting to order at 5:05 p.m.

2. Comments from the Public

Executive Director David Patrie read an email from Evan Robertson regarding the Lift Tower Lodge. The Board Members discussed organizing a workshop/meeting for neighbors and community members. Jim Slanetz with the City of Ketchum added a positive comment with regards to BCHAs involvement with the Lift Tower Lodge.

3. ARCH Report - Michelle Griffith

ARCH Executive Director Michelle Griffin discussed the use of the house that now resides on Woodside in Hailey. This property will be sold with a land lease and she hopes to have it sold within three weeks.

4. Comments from Liaisons from Elected Bodies

Michelle Griffith from the City of Sun Valley noted that Sun Valley should have a representative on the BCHA Board approved by the County Commissioners next week. Michelle Griffith agreed that careful consideration of the Lift Tower Lodge's future use would be prudent.

Jim Slanetz from the City of Ketchum expressed his desire to see BCHA use the Lift Tower Lodge as a revenue stream to support our programs.

5. Discussion/ Action Items

- A. Recognition of Carter Ramsay and Bonnie Moore for service to BCHA

Former Commissioners Carter Ramsay and Bonnie Moore were thanked by the current BCHA board of commissioners and presented plaques for their time and work with BCHA.

- B. Appointment of sub-committee to review compensation policy

Chase Hamilton requested comments regarding reviewing the current compensation policy and whether or not to appoint a sub-committee for conducting the review. A discussion followed and it was determined that once the new board members had been instated, and in January a sub-committee could be formed to further investigate and discuss BCHA's compensation policy.

- C. Presentation on Idaho Open Meeting Law and Roberts Rules of Order

Executive Director, David Patrie, gave a presentation explaining Idaho Open Meeting Law and Roberts Rules of Order.

- D. Introduction to Community Housing Guidelines Updates

Chase Hamilton informed the board that the BCHA guidelines need updating from time to time. The Board Members talked about amending the points system within the guidelines and will come prepared with further input for the December meeting.

6. Commissioner Reports

No reports from the Commissioners

7. Consent Agenda

- A. Approval of October 15, 2014 BCHA Annual Board Meeting Minutes
- B. Approval of October 15, 2014 BCHA Regular Board Meeting Minutes
- C. Receive and file October 2014 Treasurer's and Financial Reports
- D. Receive and file October 2014 Executive Director's & Program Administrator's Reports

Sabina Gilbert stated a correction needed to be made to the regular meeting minutes for October 15, 2014. A motion to approve the consent agenda and the amended meeting minutes from the October 15, 2014 BCHA Regular Board Meeting Minutes, was made by Rick Davis and seconded by Erin Kelso. A vote was taken and the motion passed unanimously at 6:53 p.m.

8. Announcements – Calendar of Upcoming Meetings & Events

- A. November 27-28, 2014, BCHA *office closed for Thanksgiving Holiday*
- B. December 4, 2014, Presentation of Annual Report to Sun Valley, City Council
- C. December 17, 2014- BCHA Regular Board Meeting- Blaine County Annex
- D. December 25-26, 2014, BCHA office will be closed for the Christmas holiday and the day after; (floating holiday, assigned for 12/26)

- E. January 21, 2015 BCHA Regular Board Meeting- Ketchum City Hall
- F. February 18, 2015 BCHA Regular Board Meeting- Blaine County Annex

9. Executive Session (if required) – Idaho Code 67-2345 (1) to discuss, (a) hiring, (b) personnel issues, (c) acquire interest in real property, (d) records disclosure, (f) pending litigation, or (j) pending claims

Rick Davis moved to enter executive session pursuant to Idaho Code 67-2345(b) and (c) to discuss personnel and acquiring interest in real property. Suzanne Miller seconded the motion. Roll call vote: Chase Hamilton, yes; Rick Davis, yes; Sabina Gilbert, yes; Erin Kelso, yes; Suzanne Miller, yes.

The Board ended the Executive Session and reopened the public meeting.

Sabina Gilbert moved to award a bonus to the Executive Director and the Program Administrator for performance in 2014, consistent with the adopted policy and as discussed in the executive session, seconded by Rick Davis. Roll call vote: Chase Hamilton, yes; Rick Davis, yes; Sabina Gilbert, yes; Erin Kelso, yes; Suzanne Miller, yes.

Sabina Gilbert moved to authorize the executive director to sign a real estate lease with changes as discussed in executive session and upon final approval of the BCHA attorney, seconded by Rick Davis. Roll call vote: Chase Hamilton, yes; Rick Davis, yes; Sabina Gilbert, yes; Erin Kelso, yes; Suzanne Miller, yes.

9. Adjournment

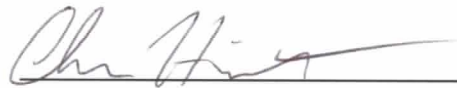
Motion to adjourn the meeting was made by Chase Hamilton and seconded by Rick Davis at 8:06 p.m.

Respectfully Submitted by



Lani Hart
Volunteer

Approved by



Chase Hamilton
Chair