

# Blaine County Housing Authority Public Meeting Minutes

Wednesday January 21, 2015 at 5:00 P.M.

Ketchum City Hall  
480 East Avenue North  
Ketchum, Idaho

## Members Present:

Suzanne Miller, *Vice Chair*  
Gordon Barclay  
Sabina Gilbert, *Treasurer*  
Erin Kelso  
Rick Davis

## Absent:

Linda Johnston  
Chase Hamilton, *Chair*

## Staff:

David Patrie, *Executive Director*  
Bobi Bellows, *Program Administrator*  
Sheila Moriarty, *Bilingual Intern & Administrative Assistant*

### 1. Call to Order

Vice Chair Suzanne Miller called the Regular Monthly Meeting to order at 5:00 p.m.

### 2. Comments from the Public

Public member present to listen to discussion on the Lift Tower Lodge. After the discussion, she asked the Board if there were plans for kitchens or other improvements at this time. Executive Director David Patrie informed her that there were no plans at this time but a need may arise in the future. She also voiced concerns about the bright lights on the property. David Patrie acknowledged these concerns. It was also suggested that the Lift Tower Lodge House Rules be posted to the BCHA website. Staff agreed and will post the house rules in the Lift Tower Lodge section.

### 3. ARCH Report - Michelle Griffith

No report this month.

### 4. Comments from Liaisons from Elected Bodies

Jim Slanetz from Ketchum City Council briefly discussed the in-lieu fees pertaining to discussion 5A. Otherwise, he had no news to report from city council.

### 5. Discussion/ Action Items

- A. Discussion of Community Housing Guidelines Updates, points allocation

Executive Director David Patrie presented changes to the existing priority points in the Community Housing Guidelines. The Board discussed changes which included defining First Responder, eliminating minimum employment time requirement for Essential Servicer Workers and First Responders, and eliminating the volunteer work. The Board also concluded that Tables 7.2 and 7.3 and the appendices of the Community Housing Guidelines should be available separate from Guidelines since they become outdated so often. No action was taken.

B. Consideration and approval of conditional use permit for the Lift Tower Lodge

Rick Davis recused himself from this discussion and left the room at 5:37 p.m. Executive Director David Patrie explained the need and purpose of a Conditional Use Permit for the Lift Tower Lodge. BCHA currently faces limiting constraints with the 30-day time frame for tenancy. The permit requests use of the property as public use to provide housing for low-income citizens.

Sabina Gilbert moved to approve that BCHA submit the Conditional Use Permit to the City of Ketchum as presented at 5:55 p.m. Erin Kelso seconded the motion. Suzanne Miller asked for votes with all in favor;

**6. Commissioner Reports**

No commissioner reports

**7. Consent Agenda**

- A. Approval of December 17, 2014 BCHA Board Meeting Minutes
- B. Receive and file December 2014 Treasurer's and Financial Reports
- C. Receive and file December 2014 Executive Director's Report & Program Administrator's Report

Rick Davis asked to pull the approval of December 17, 2014 BCHA meeting minutes.

Motion to approve the Consent Agenda items 7B and 7C was made by Rick Davis and seconded by Gordon Barclay a vote was taken and the motion passed unanimously at 5:59 p.m.

Motion to approve Consent Agenda amended item 7A with change that item 5A motion was seconded by Sabina Gilbert and passed unanimously was made by Sabina Gilbert and seconded by Erin Kelso at 6:00p.m. Sabina Gilbert, Erin Kelso, and Gordon Barclay voted in favor, Rick Davis and Suzanne Miller abstained.

**8. Announcements – Calendar of Upcoming Meetings & Events**

- A. February 16, 2015- Office Closer, BCHA President's Day
- B. February 18, 2015- BCHA Regular Board Meeting- Blaine County Annex
- C. March 18, 2015- BCHA Regular Meeting – Ketchum City Hall

**9. Executive Session (if required) – Idaho Code 67-2345 (1) to discuss, (a) hiring, (b) personnel issues, (c) acquire interest in real property, (d) records disclosure, (f) pending litigation, or (j) pending claims**

Erin Kelso motioned to enter executive session at 6:02 pm pursuant to Idaho Code 67-2345 (C) to discuss interest in real property. Sabina Gilbert seconded the motion. Roll call vote: Rick Davis, Yes; Gordon Barclay, Yes; Suzanne Miller, Yes; Sabina Gilbert, Yes; Erin Kelso, Yes.

Suzanne Miller ended Executive Session at 6:54 p.m.  
Rick Davis left the meeting during executive session.

**10. Action Regarding interest in real property**

Motion to authorize staff to move forward with due diligence as discussed in executive session was made by Sabina Gilbert and seconded by Erin Kelso. A vote was taken and the motion passed unanimously at 6:55 p.m.


**11. Action – FY 2015 Budget Amendment**

Motion to amend the FY 2015 Budget as presented was made by Suzanne Miller and seconded by Erin Kelso. A vote was taken and the motion passed unanimously at 6:59 p.m.

**12. Adjournment**

Motion to adjourn the meeting was made by Sabina Gilbert and seconded by Erin Kelso at 7:00 p.m.


**Respectfully Submitted by**



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Sheila Moriarty  
Bilingual Intern & Administrative Assistant

**Approved by**



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Chase Hamilton  
BCHA Chair