



BLAINE COUNTY HOUSING AUTHORITY I N F O R M A T I O N



The Blaine County Housing Authority provides ownership and rental opportunities for people who live and work in Blaine County

Community Housing

We at the Blaine County Housing Authority can help you with your housing needs. The BCHA provides affordable options at a portion of the market rate pricing. Eligibility is based on annual gross income and your household size.

Questions? Just give us a call us at **208.788.6102** or send an email to info@bcoha.org.

BCHA's mission is "to advocate, promote, plan, and preserve the long-term supply of desirable and affordable housing choice in all areas of Blaine County in order to maintain an economically diverse, vibrant, and sustainable community."

Key Points

- ◆ If you live and work in Blaine County, we can help you find affordable housing.
- ◆ Even if our currently available units don't meet your needs, we keep you in our database and notify you when a community housing unit suiting your income category and household size comes available.
- ◆ Current applicants are selected for community housing based on a priority points system (*see below*).

Annually updating your application is crucial!

By keeping your information current, you improve your position in the database and ensure placement in community housing in Blaine County.

Applying for Affordable Housing

Complete the attached application and return to **Blaine County Housing Authority**

- Visit our office: 200 West River Street, Suite 103, Ketchum ID 83340
- Scan and Email: info@bcoha.org
- Mail: P.O. Box 4045, Ketchum, ID 83340
- Fax: 208.788.6136

Checklist

- Application
- Tax Returns (Prior 3 Years)
- W2's (Prior 2 Years)
- Pay Stubs (Last 2 Months)
- Current Credit Score

The Process to a Living in a Community Home

- ◆ Complete the attached application
 - Include copies of the items in the box to the right
 - Turn in all materials in person or by fax/mail/email
- ◆ Join the Database
 - We monitor your information in the database and match a unit that meets your specific housing needs when one becomes available. The wait time for housing varies, sometimes requiring years for the best option.
- ◆ Applicant List Preference
 - Preference is based on household size, income, location desired, length of time living and working in Blaine County, if your are a front line responder and the total length of time in our database. These determinants help each applicant acquire "priority points" in the database.
- ◆ Approval for Homeownership/Rental
 - The process to home ownership or rental begins when a unit that matches your preferences becomes available. BCHA provides personal assistance to anyone needing help with the application process. Please don't hesitate to ask for one-on-one counseling!

For more in depth information regarding the role BCHA plays in the greater community and how it can help you with your housing needs, please visit our website, www.bcoha.org.



BLAINE COUNTY HOUSING AUTHORITY APPLICATION

BCHA OFFICE USE

Date Received: ___/___/___

IC: _____ HH: _____

P: Y N S: Y N

This form allows us to collect information needed to serve you. Please attach a copy of the following documents:

- Prior 3 Years IRS Tax Returns and/or W2 Forms**
 Pay Stubs (Past two months)

APPLICANT INFORMATION

Today's Date: _____ / _____ / _____

Primary Applicant

Have you ever applied to BCHA before? **Yes** **No**
 If YES, please list the date of application and name used:

Name: _____

Date of Birth (mm/dd/yy): _____ / _____ / _____

Physical Address:
 (Include City/State/Zip)

Mailing Address:
 (Include City/State/Zip)

Cell Phone: (____) - _____ - _____

Other Phone: (____) - _____ - _____

Personal Email Address:

Are you a legal resident of the U.S.? Yes No
 If NO, would you like information for legal council?

Yes No

Would you like to receive emails? Yes No

Co-Applicant

Have you ever applied to BCHA before? **Yes** **No**
 If YES, please list the date of application and name used:

Name: _____

Date of Birth (mm/dd/yy): _____ / _____ / _____

Physical Address:
 (Include City/State/Zip)

Mailing Address:
 (Include City/State/Zip)

Cell Phone: (____) - _____ - _____

Other Phone: (____) - _____ - _____

Personal Email Address:

Are you a legal resident of the U.S.? Yes No
 If NO, would you like information for legal council?

Yes No

Would you like to receive emails? Yes No

HOUSEHOLD STATUS

Others Living In Household (excluding applicants):

<u>Name</u>	<u>Relationship</u>	<u>Date of Birth</u>	<u>Sex</u>
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Are any household members, including applicants, retired? Yes No
 If YES, please list the name of retiree and retirement date:

Are any household members, including applicants, disabled? Yes No
Reasonable accommodations for people with disabilities will be provided upon request.
 If YES, please provide the disabled person's name and describe disability:

Do any household members have pets? Yes No

<u>Number of pets:</u> _____	<u>Type</u>	<u>Breed</u>	<u>Weight</u>
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BLAINE COUNTY HOUSING AUTHORITY

APPLICATION

EMPLOYMENT INFORMATION

Primary Applicant

Co-Applicant

Employer:

Employer:

Job Title:

Job Title:

Supervisor Name:

Supervisor Name:

Employer Street Address:

Employer Street Address:

Employer Phone: () - -

Employer Phone: () - -

Date you were first employed in Blaine County?

Date you were first employed in Blaine County?

(mm/dd/yy): / /

(mm/dd/yy): / /

Has Applicant or Co-Applicant been unemployed or left Blaine County for more than six months?

Yes

No

If YES, please give dates:

From

To

Please list all non-profit organizations in Blaine County that your household members volunteered with:

Organization(s)

Number of Hours

FINANCIAL INFORMATION

Use Gross Income as reported on the IRS Form 1040 line 22 or 1040A line 15:

Primary Applicant

Co-Applicant

\$ Expected Income 2018

\$ Expected Income 2018

\$ Income Last Year

\$ Income Last Year

\$ Income Prior Year

\$ Income Prior Year

Credit score: Date: / /

(get your FREE credit score at creditkarma.com)

Credit score: Date: / /

(get your FREE credit score at creditkarma.com)

How much savings do you have available for a down payment or security deposit? \$

Estimated Total Net Worth of Household (include all members' worth): \$

SIGNATURES

I certify by my signature that all the information contained in this application is complete and accurate. The information you provide on this application will be verified. Should the information you provided herein be deemed inaccurate, you may not be qualified for Community Housing.

Signature of Primary Applicant Date

Signature of Co-Applicant Date

BLAINE COUNTY HOUSING AUTHORITY
A P P L I C A T I O N

PROPERTY

Do any household members currently own property or real estate in Blaine County?
(Home, trailer, land, etc.) Yes No

If YES, is it a community home? Yes No

Do any household members own property outside of Blaine County? Yes No

If you answered YES to any of the **above** questions, please describe real estate owned:

<u>Type</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>County</u>
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HOME PREFERENCES

Which Community Housing do you prefer? (Check only **one**)

Rental Homeownership Both

If you checked Homeownership or Both, you will need to fill out page 4 to be eligible for purchasing a home

What area/community of Blaine County do you prefer to live? (**Rank** in order, 1st, 2nd, 3rd, 4th, etc.)

_____ Sun Valley _____ Ketchum _____ Hailey _____ Bellevue _____ Other (describe):

What type of residence would you prefer? (**Rank** in order, 1st, 2nd, 3rd, 4th, etc.)

_____ Condominium _____ Townhouse _____ Duplex-Twin Home _____ Detached Single-Family _____ Other (describe):

What amenities would you prefer? (Check all that apply)

Yard Garage Smoking Friendly Other (describe):

How many bedrooms would you prefer? (**Circle** all that apply)

Studio 1 2 3 4+

Are you currently in a long-term lease? Yes No

If YES, please put the current lease **end** date: _____ / _____ / _____

Would you be willing to terminate the lease? Yes No

SURVEY INFORMATION

This section is optional and does not apply to your eligibility for community housing.

Please complete these questions so that BCHA will have a better understanding of the housing needs of our community.

Does BCHA have your permission to share the information contained in this application with other qualified local organizations seeking to create affordable housing; such as ARCH, Ketchum CDC, Blaine County officials, etc.?

Yes No

What bank, if any, do you currently use in Blaine County? _____

Ethnicity: Hispanic Latino Non-Hispanic/Latino Other _____

Race: American Indian Alaskan Asian Black/African-American

Hawaiian Pacific-Islander Caucasian/White Other _____

How did you hear about Blaine County Housing Authority?

Website Idaho Mtn. Express Radio Commercial Yard Sign

Print Publication Employer Friend/Family: _____ Other: _____

Thank you for taking time to fill out this application. Please check to ensure all questions are answered and remember to make a copy of this form for your own records.

If you are interested in purchasing a home, COMPLETE THE NEXT PAGE.

BLAINE COUNTY HOUSING AUTHORITY

A P P L I C A T I O N

You must complete this additional page to be considered for purchasing a home.

HOMEOWNERSHIP

Are you a first time homebuyer? Yes No
 If NO, then provide the last year of homeownership: _____
 Have you completed a certified Homebuyer's course? Yes No
 If YES, please attach a copy and provide the date completed (mm/dd/yy) _____ / _____ / _____
 Have you obtained a letter of pre-qualification from a financial lender? Yes No
 If YES, for what amount were you prequalified? (Please attach a copy) \$ _____
 Date of documentation (mm/dd/yy): _____ / _____ / _____
 Have you obtained an Automated Underwriting System (AUS) Report? Yes No
 If YES, for what amount were you prequalified? (Please attach a copy) \$ _____
 Date of documentation (mm/dd/yy): _____ / _____ / _____

MONTHLY LIVING EXPENSES

Rent/Mortgage: \$ _____ Utilities: \$ _____ Food/Groceries: \$ _____
 Medical Costs: \$ _____ Gasoline: \$ _____ Entertainment: \$ _____
Estimated Total Monthly Living Expenses: \$ _____

NET WORTH CACULATOR

*This section **MUST** be filled out to qualify for Community Housing.
 If you need help, please call our office at 208.788.6102 for assistance or to schedule an appointment counseling.*

ASSETS (What you own)		LIABILITIES (What you owe)	
Current Liquid Assets	Value	Current Debts	Amount Owed
Cash on hand	\$ _____	Auto Loan	\$ _____
Check Account	\$ _____	Personal Loan	\$ _____
Savings Account	\$ _____	Credit Cards	\$ _____
Certificates of deposit	\$ _____	Mortgage Loan	\$ _____
Money owed you	\$ _____	Medical Bills	\$ _____
Tax Refund Due	\$ _____	Student Loan	\$ _____
Cash value of life insurance	\$ _____	Insurance due	\$ _____
Stocks/bonds	\$ _____	Legal fees	\$ _____
Other: _____	\$ _____	Income Tax	\$ _____
Fixed Assets		Property Tax	\$ _____
Home	\$ _____	Other: _____	\$ _____
Land	\$ _____		\$ _____
Automobiles	\$ _____	Total Liabilities	\$ _____
Other: _____	\$ _____		
Retirement Assets		NET WORTH	
401 (k), 403 (b)	\$ _____	Total Assets:	\$ _____
IRA	\$ _____	Total Liabilities:	\$ _____
Other: _____	\$ _____	Net Worth:	\$ _____
Total Assets	\$ _____	<i>(Assets minus Liabilities)</i>	