

# Blaine County Housing Authority Public Special Meeting Minutes

Wednesday January 25, 2017

Ketchum City Hall  
480 East Avenue North  
Ketchum, Idaho

**Members Present:**

Sabina Gilbert, *Chair*  
Rick Davis, *Vice Chair*  
Erin Kelso  
Chase Hamilton  
Suzanne Miller - *by telephone*

**Absent:**

Janine Bear  
Gordon Barclay

**Staff:**

Bobi Bellows, *Acting Director*  
Emily Schow, *Administrative Assistant*

**1. Call to Order and Roll Call**

The Special Meeting of the Blaine County Housing Authority was called to order by Sabina Gilbert at 5:05pm. Roll call was taken by Emily Schow, Administrative Assistant. Sabina Gilbert, present, Rick Davis, present, Erin Kelso, present, Chase Hamilton, present, Suzanne Miller, present via telephone, Janine Bear, absent, Gordon Barclay, absent.

**2. Agenda Review**

No review was taken.

**3. Discussion/Action Items**

A. Receive and file FY 2016 Financial Statement

Financial findings for FY 2016 need to be received and filed for record. Motion to file FY 2016 financial findings was made by Chase Hamilton and seconded by Erin Kelso, vote was taken, all yay, with Rick Davis abstaining. Motion passed unanimously at 5:07pm.

B. Presentation from ARCH, regarding homes to be built on Buttercup Road

Michelle Griffith, executive director of ARCH, presented plans and architect drawings of Buttercup development showing elevations, materials and colors. Community would like development to look as much like Agave Place and mountain-like as possible. Architect suggested eave detail to differentiate from Agave and white trim around windows and white garage doors. Barry Beavers & Valley Club HOA are pleased with elevations, materials, however color of trim and garage doors is still under discussion. Third party, Jack Bariteau still needs to be presented with plans and drawings for suggestions or approval. Board is pleased with elevations, materials and colors. Erin Kelso stated she would like to know Jack Bariteau's comments. Chase Hamilton concerned about eave above front steps questioned if it covered both steps up to front porch. Suggested installing gutters and/or heat tape. Michelle Griffiths explained gutters creates ice damn issues and suggested installation of snow clips instead.

**4. Consent Agenda**

- A. Approval of January 18, 2017 BCHA Annual Board Meeting Minutes
- B. Approval of January 18, 2017 BCHA Regular Meeting Minutes

Motion to approve the consent agenda made by Chase Hamilton and seconded by Rick Davis. Motion passed unanimously at 5:32 pm.

**5. Announcements – Calendar of Upcoming Meetings**

- A. ~~February 15, 2017 – BCHA Regular Meeting, Blaine County Annex, Hailey, 5pm~~ - **CANCELLED**
- B. February 20, 2017 - President's Day - BCHA office closed
- C. March 15, 2017 - BCHA Regular Meeting, Ketchum City Hall, 5pm

**6. Executive Session (if required) – Idaho Code 74-206 (1) to discuss, (a) hiring, (b) personnel, (c) acquiring interest in real property, (d) records disclosure, (f) pending litigation or (j) pending claims.**

Rick Davis moved to enter into executive session pursuant to Idaho Code 67-2345 (c) to discuss director position. Chase Hamilton seconded the motion. Roll call vote: Rick Davis, yes; Sabina Gilbert, yes; Chase Hamilton, yes; Suzanne Miller, yes.

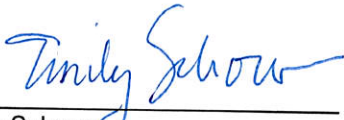
Chase Hamilton moved to end Executive Session at 5:45 pm. Rick Davis seconded. Roll call vote: Rick Davis, yes; Sabina Gilbert, yes; Chase Hamilton, yes; Suanne Miller, yes.

**7. Adjournment**

Chase Hamilton moved to adjourn the meeting and Sabina Gilbert seconded, motion passed unanimously and the meeting adjourned at 5:47 pm.

**Respectfully Submitted by**

**Approved by**



Emily Schow  
BCHA Administrative Assistant



Sabina Gilbert  
BCHA Chair