

# Blaine County Housing Authority

## Regular Meeting Minutes

Ketchum City Hall

191 5<sup>th</sup> St. W Ketchum, ID 83340

Wednesday February 8, 2023, at 12:00 P.M.

<https://ketchumidaho-org.zoom.us/j/89071727795>

Phone Number: (253) 215-8782

Meeting ID: 89071727795

### Members Present:

Keith Perry, Chair  
Nate Hart, Vice Chair *via teleconference*  
Tara Bell—*via teleconference*  
Mason Frederickson—*via teleconference*  
Sarah Michael—BCHA Interim Executive Director

### Absent:

### Others Present:

Jade Riley—City Administrator  
Carissa Connelly—Housing Director  
Nathan Jerky—Project Manager Idaho Transportation Department  
Brady Workman—Workman and Company  
Cindy Ochoa—BCHA

## 1. CALL TO ORDER AND ROLE CALL

BCHA Board Chair, Keith Perry called the Regular Monthly Meeting to order at 12:00p.m. *(00:00:23 in video)*  
Roll call taken by Sarah Michael *(00:00:31 in video)*

## 2. COMMUNICATIONS AND COMMENTS

### A. Communication from the Public

Nathan Jerky—Project Manager Idaho Transportation Department  
Spoke about the road and sidewalk improvement project near Lift Tower Lodge *(00:02:04 in video)*

Keith Perry suggested further discussion commence later due to the size of the agenda. *(00:07:01 in video)*

Sarah Michael shared with the commission that providing parking on the Sun Valley Lot would be a good option. Additionally, ITD will likely be dealing directly with the City of Ketchum as the city will be taking over management of Lift Tower Lodge. *(00:07:52 in video)*

## **B. Communications from Government Liaisons or Elected Officials**

None

## **C. Communications from the Board of Directors**

Keith Perry spoke about the new guidelines update, and an upcoming meeting on February 17, with the people selected who responded to the RFP for prioritizing projects for development in Ketchum. *(00:09:04 in video)*

### **3. REGULAR BUSINESS**

Review and approve January 2023, Treasurer's report, and financials.  
Presented by: Mason Frederickson *(00:11:17 in video)*

**Motion to approve January 2023, Treasurer's Report, and Financials.** *(00:14:32 in video)*

**MOVER:** Tara Bell

**SECONDER:** Keith Perry

**AYES:** Mason Frederickson, Keith Perry, Tara Bell

**ABSTAIN:** Nate Hart

**RESULT: ADOPTED**

### **4. NEW BUSINESS**

**A. 2021-22 BCHA Audit Presentation**

Presented by: Brady Workman *(00:15:30 in video)*

Board members discussed the audit and asked questions. *(00:18:21 in video)*

**Motion to accept the audit form Workman and Company on BCHA fiscal year ending September 30, 2022.** *(00:20:19 in video)*

**MOVER:** Mason Frederickson

**SECONDER:** Tara Bell

**AYES:** Nate Hart, Mason Frederickson, Keith Perry, Tara Bell

**RESULT: ADOPTED UNANIMOUS**

**B. BCHA FY 2023 Budget Review- Contract with the City of Ketchum** *(00:21:00 in video)*

Introduction by: Sarah Michaels *(00:21:57 in video)*

Presented by: Jade Riley *(00:23:29 in video)*

Board members asked questions and discussed the audit. *(00:25:54 in video)*

**Board members agreed the contract needs fine tuning and will continue to work out the details and ask for a vote in a future meeting.**

C. BCHA Housing Resource guide—BCHA Board Review and approval (00:40:38 in video)  
Presented by: Carissa Connelly

Board members asked questions and discussed the resource guide draft. (00:41:24 in video)

**Motion to approve the publication of the Blaine County Housing and Support Services Guide with modifications as stated pages 2 & 3 and a change to page 8, temporary housing, adding a subject line of Lift Tower Lodge with contact information. (00:47:53 in video)**

**MOVER: Mason Frederickson**

**SECONDER: Keith Perry**

**AYES: Nate Hart, Mason Frederickson, Keith Perry, Tara Bell**

**RESULT: ADOPTED UNANIMOUS**

**5. OLD BUSINESS (00:48:55 in video)**

A. City of Ketchum’s Proposal regarding Ownership and Management of Lift Tower Lodge

Board members discussed the proposal. (00:50:46 in video)

**Motion to have staff make final corrections to the document proposing Ownership and Management of Lift Tower Lodge and bring it to the next meeting for final approval. (00:59:50 in video)**

**MOVER: Mason Frederickson**

**SECONDER: Tara Bell**

**AYES: Nate Hart, Mason Frederickson, Keith Perry, Tara Bell**

**RESULT: ADOPTED UNANIMOUS**

B. Interim Executive Director Report

Presented by: Sarah Michael (01:02:06 in video)

**6. Upcoming BCHA Calendar (01:00:30 in video)**

President’s Day Holiday, February 20, 2023.

Regular BCHA Board Meeting, Wednesday, March 8, 2023, 12:pm, Hailey

**8. Adjournment – Keith Perry adjourned the meeting at 1:04 p.m. (01:04:23 in video)**

**Respectfully Submitted by**

**Approved by**

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Suzanne McCollum  
City of Ketchum

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Keith Perry  
BCHA Chair