



**BLAINE COUNTY HOUSING AUTHORITY**  
Wednesday, February 14, 2024, 12:00 PM  
191 5th St. West, Ketchum, Idaho 83340

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## MEETING MINUTES

### PUBLIC PARTICIPATION INFORMATION

Public information on this meeting is posted outside City Hall.

**We welcome you to watch Board Meetings via live stream.**

You will find this option on our website at [www.ketchumidaho.org/meetings](http://www.ketchumidaho.org/meetings).

**If you would like to comment on a public hearing agenda item, please select the best option for your participation:**

- Join us via Zoom (please mute your device until called upon)  
**Join the Webinar:** <https://zoom.us/j/92594802380>  
Webinar ID: 92594802380
- Address the Board in person at Ketchum City Hall or the Meriwether Building in Hailey dependent upon the meeting location.
- Submit your comments in writing at [info@bcoha.org](mailto:info@bcoha.org) (by 8am the day of the meeting)

*This agenda is subject to revisions. All revisions will be underlined.*

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**CALL TO ORDER:** By Board Chairman Keith Perry (**technical issues, not present in video**)

**ROLL CALL:** Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items. (**technical issues, not present in video**)

Keith Perry – Chair

Sarah Seppa – Vice Chair

Jennifer Rangle – Commissioner

Ana Torres – Commissioner

Nate Hart (online) – Commissioner

Mason Frederickson (not present) – Treasurer

**COMMUNICATIONS FROM BLAINE COUNTY HOUSING AUTHORITY BOARD:** Communications from the Board of Commissioners (**technical issues, not present in video**)

1. Public Comments submitted.

**COMMUNICATIONS FROM THE LIAISONS:** Updates from the Liaisons on their jurisdictions (**technical issues, not present in video**)

**NEW BUSINESS:**

2. Mission Moment – Interim Housing Manager Courtney Noble and Program Administrator Frances Solano (**technical issues, not present in video**)
3. Action Plan Workshop– Housing Director Carissa Connelly (**00:00:22 in video**)

**Recommendation to approve Action Plan Workshop with minor adjustments as suggested in this meeting as deemed appropriate by staff (01:52:45 in video)**

**Mover:** Keith

**Second:** Jennifer

**Ayes:** UNANIMOUS

4. Scheduling for Legal Review of Board Responsibilities – Housing Director Carissa Connelly (**01:53:23 in video**)

**CONSENT AGENDA:**

*ALL ACTION ITEMS - The Board is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately. (01:56:40 in video)*

5. Recommendation to approve CPA's report and financials for January 2024 – Christy McPherson
6. Recommendation to approve meeting minutes for January 10, 2024 – Trent Donat
7. Financial Threshold for Board Review – Interim Housing Manager Courtney Noble
8. Recommendation to Approve Contract for Services Freddy Monjaras – Interim Housing Manager Courtney Noble

**Recommendation to approve items on the Consent Agenda (01:57:43 in video)**

**Mover:** Sarah

**Second:** Jennifer

**Ayes:** UNANIMOUS

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

**Motion to ADJOURN (01:58:08 in video)**

**Mover:** Jenni

**Second:** Sarah

**Ayes:** UNANIMOUS

**Respectfully submitted by:**

**Approved by:**

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Trent Donat  
City of Ketchum

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Keith Perry  
BCHA Chair