

BLAINE COUNTY HOUSING AUTHORITY SPECIAL MEETING

November 27, 2017 at 5:00 P.M.
Blaine County Housing Authority
200 W. River Street, Ketchum, Idaho

Agenda

1. **Call to Order and Roll Call**
2. **Agenda Review**
3. **Comments from the Public**
4. **Comments from Liaisons from Elected Bodies**
5. **ARCH Report**
6. **Discussion/Action Items**
 - A. Resolution 2017-03 to update Bylaws, adjusting the minimum number of Regular Meetings **Tab 1**
 - B. Resolution 2017-04 to adopt reorganization of BCHA internal policies **Tab 2**
 - C. Resolution 2017-05 to update BCHA Record Retention Schedule **Tab 3**
 - D. Resolution 2017-06 to implement BCHA policies on Public Records Requests **Tab 4**
 - E. Resolution 2017-07 to authorize purchase of real property as discussed during the October 30, 2017 Special Meeting/Executive Session **Tab 5**
 - F. Discussion and Approval of Staff Attendance Housing Professionals and Recognition Conference **Tab 6**
 - G. Drafting a testimonial letter from the Board to Jivaro for their assistance
7. **Commissioner Reports**
8. **Consent Agenda**
 - A. Approval of September 20, 2017 BCHA Regular Meeting Minutes **Tab 7**
 - B. Approval of October 30, 2017 BCHA Special Meeting Minutes **Tab 8**
 - C. Receive and file September 2017 Treasurer's and Financial Reports **Tab 9**
 - D. Receive and file October 2017 Treasurer's and Financial Reports **Tab 10**
9. **Staff Reports**
 - A. Receive and file September/October 2017 Executive Director's Report **Tab 11**
 - B. Receive and file September/October 2017 Program Director's Report **Tab 12**
10. **Announcements – Calendar of Upcoming Meetings& Events**
 - A. December 20, 2017 – BCHA Regular Board Meeting, Blaine County Annex, Hailey, 5 pm- CANCELLED
 - B. January 17, 2018 – BCHA Annual Meeting, Ketchum City Hall, Ketchum, 5 pm
 - C. January 17, 2018 – BCHA Regular Meeting, Ketchum City Hall, Ketchum, 6 pm
11. **Executive Session (if required) – Idaho Code 74-206 (1) to discuss, (a) hiring, (b) personnel (c) acquiring interest in real property, (d) records disclosure, (f) pending litigation, or (i) pending claims**
12. **Action Item -if needed**
13. **Adjournment**

Any person needing special accommodations to participate in the above noticed meeting should contact the Blaine County Housing Authority three days prior to the meeting at (208) 788-6102.