

# Blaine County Housing Authority Public Meeting Minutes

Wednesday March 19, 2014

Ketchum City Hall  
480 East Avenue North  
Ketchum, Idaho

## **Members Present:**

Heather Filgate, *Chair*  
Chase Hamilton, *Vice Chair*  
Rick Davis  
Suzanne Miller  
Bonnie Moore

## **Absent:**

Carter Ramsay  
Linda Johnston

## **Staff:**

David Patrie, *Executive Director*  
Bobi Bellows, *Program Administrator*

### **1. Call to Order/Approval of Agenda**

Heather Filgate called the Regular Monthly Meeting to order at 5:16 p.m. Motion to approve agenda was made by Bonnie Moore and seconded by Suzanne Miller; motion to approve the agenda was approved unanimously.

### **2. Comments from the Public**

No public was in attendance.

### **3. ARCH Report - Michelle Griffith**

Michelle Griffith was *absent* – no ARCH report given.

### **4. Comments from Liaisons from Elected Bodies**

Jim Slanetz, City of Ketchum Council member and liaison to Blaine County Housing Authority, stated that housing as a topic for the City of Ketchum was “on the back burner” in terms of Ketchum politics. Jim Slanetz also stated that some litigation on the right of ways for the trading of the railroad property still existed, and that it did not make sense to the City, at the URA board level, to do the trade without clear title. Heather Filgate asked if there was any movement in regard to hotels coming into Ketchum, and Jim Slanetz stated “no” but, that there was a brief update regarding the proposed Bald Mountain Hotel and the principals were still “working hard” on obtaining financing, and things currently seemed to be “opening up.”

## 5. Discussion/Action Items

- A. Report from Compensation Committee & Adoption of Recommendation - David Patrie reminded the BCHA board that BCHA needed to adopt a supplemental policy for evaluation and compensation practices. Rick Davis made a motion to adopt the BCHA Performance Evaluation and Compensation Program Supplemental Policy as recommended by the Compensation Policy Sub-Committee; the motion was seconded by Suzanne Miller and passed with a unanimous vote at 5:23 p.m.
- B. Amendment of BCHA Employee Handbook – Rick Davis moved to amend the BCHA Handbook as recommended by the Compensation Committee, and was seconded by Bonnie Moore, the motion passed unanimously to amend the BCHA Employee Handbook as recommended by the Compensation Committee at 5:33 p.m.
- C. Continued discussion from Real Estate Advisory Panel & Possible Adoption of Recommendations –Rick Davis recommended delaying discussion of this topic until there was a full board present. David Patrie thinks the Real Estate Advisory Panel should meet again, one more time before the next board meeting to ensure a more succinct discussion with the full board on this topic. Rick Davis made a motion to table discussion until the Real Estate Advisory Panel had a chance to met one more time, seconded by Chase Hamilton, motion passed unanimously at 5:37 p.m.
- D. Identify and Formulate FY 2015 budget priorities and goals – David Patrie advised board that as of now BCHA was moving into “budget season” with the county and municipalities. He reminded the BCHA board that May 13<sup>th</sup> is scheduled for the first workshop with the City of Sun Valley. Rick Davis asked if the goals listed were done so with any priority. David Patrie stated the goals listed are the ones with a high priority rating taken from the strategic direction. David Patrie stressed his concern for going to all the stake holder jurisdictions without having a draft budget to work from, for making his presentations. David Patrie further asked the board to choose a numbered set of goals and then prioritize those chosen goals for him to use when presenting to the stake holder entities in order to negotiate next fiscal year’s contracts with those entities. The board briefly discussed the listed goals in terms of prioritizing.

## 6. Commissioner Reports

- A. ~~Sustain Blaine (Sun Valley Economic Development) – Carter Ramsay~~ – Carter Ramsay was absent and unable to give a full report.
- B. ~~Real Estate Market – Linda Johnston~~ – Linda Johnston was absent and unable to give a full report.
- C. Others – Chase Hamilton – voiced his approval of the staff having an occasional “powder day.”

## 7. Consent Agenda

- A. Approval of February 19, 2014 BCHA Regular Board Meeting Minutes and March 13, 2014 Compensation Committee Meeting Minutes
- B. Receive and file February 2014 Treasurer's and Financial Reports
- C. Receive and file February 2014 Executive Director's Report & Program Administrator's Report

Motion to approve the consent agenda, was made by Rick Davis and seconded by Suzanne Miller, a vote was taken and the motion passed, unanimously at 6:44 p.m.

**8. Announcements – Calendar of Upcoming Meetings & Events**

- A. April 3, 2014, ARCH Quail Creek Application @ County P&Z 6:30 p.m.– David Patrie reminded BCHA board that members were needed to attend this meeting and support ARCH's application.
- B. April 16, 2014, CSI Crowd Funding Class – Community Campus - Rick Davis, said yes he was planning to attend and David Patrie reminded the BCHA board that 2 seats are available and anyone wanting to attend with Rick Davis should contact him and let him know, so that both paid seats were utilized; if no board member wanted to attend David Patrie stated he would use the other paid seat and attend himself.
- C. April 16, 2014, BCHA Regular Meeting – Blaine County Annex
- D. May 13, 2014, Sun Valley Budget Workshop for External Contracts, 1pm
- E. May 21, 2014, BCHA Regular Meeting - Ketchum City Hall – Chase Hamilton stated he will be absent for this meeting.

~~9. Executive Session (if required) – Idaho Code 67-2345 (1) to discuss, (a) hiring, (b) personnel issues, (c) land acquisition, (d) records disclosure, (f) pending litigation, or (j) pending claims~~

**10. Adjournment**

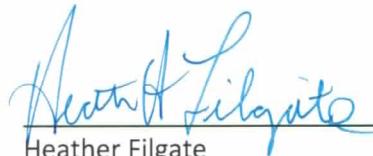
Motion to adjourn the meeting was made by Bonnie Moore and seconded by Rick Davis at 6:46 p.m.

**Respectfully Submitted by**



Bobi Bellows  
BCHA Program Administrator

**Approved by**



Heather Filgate  
BCHA Chairwoman