

Blaine County Housing Authority Public Meeting Minutes

Wednesday July 15, 2015
Ketchum City Hall
480 East Avenue North
Ketchum, Idaho

Members Present:

Chase Hamilton, *Chair*
Gordon Barclay
Suzanne Miller, *Vice Chair*
Sabina Gilbert
Erin Kelso
Rick Davis

Absent:

Linda Johnston

Staff:

David Patrie, *Executive Director*
Bobi Bellows, *Program Administrator*
Sheila Moriarty, *Bilingual Intern & Administrative Assistant*

1. Call to Order/Approval of Agenda for the Annual Meeting

Chase Hamilton called the Regular Monthly Meeting to order at 5:05 p.m.

2. Comments from the Public (for items not on the agenda)

No public present

3. ARCH Report – Michelle Griffith

Not present

4. Comments from Liaisons from Elected Bodies

Ketchum City Councilor Jim Slanetz informed the Board that some of the in lieu housing money from the Ketchum Urban Renewal Agency would go back to the city. Though they will go into the general fund, this amount can only be used for housing. The board expressed their wish to have it placed into the housing fund. Executive Director, David Patrie, will follow up with the city.

5. Discussion/Action Items

- A. Discussion and Action on Resolutions 2015-03 Desire to Accept Transfer of Parcels B & C of The Valley Club West Nine PUD

Executive Director, David Patrie, presented letter from the Blaine County Commissioners about the consideration of transferring parcels to BCHA. He asked for the Board's feedback and wanted to know if they had interest in consideration. After discussion about the conditions tied in with parcels and possible use, the Board agreed to accept transfer.

At 5:43 pm, Rick Davis moved to adopt BCHA Resolution 2015-03 expressing the desire to accept the transfer of Parcel B and Parcel C of the Valley Club West Nine PUD from Blaine County with the added language. Erin Kelso seconded his motion. The motion passed with all in favor, none opposed.

B. Adoption of Bilingual Administrative Assistant Job Description

Sheila Moriarty, the Bilingual Intern and Administrative Assistant will leave her position this summer. David Patrie and Bobi Bellows presented the new Job Description and asked the Board to adopt so they may begin interviewing.

Rick David moved to adopt the Bilingual Administrative Assistant Job Description with amendments discussed at 5:51pm. Suzanne Miller seconded his motion. The motion passed with all in favor and none opposed.

C. FY 2015 Cash flow and year-end balance forecast

Executive Director David Patrie advised the Board of a projected year-end balance of \$90,000.

D. Discussion and Action on the Lift Tower Lodge Capital plan

Rick Davis moved to adopt the Lift Tower Lodge capital plan reflecting \$7,000 in capital expenses in FY 2015 as presented and to update the capital plan with the FY 2016 Budget Adoption at 6:00 pm. Sabina Gilbert seconded his motion. The motion passed with all in favor, none opposed.

E. Discussion and Action on FY 2015 budget amendment

At 6:01pm, Rick Davis moved to amend the BCHA FY 2015 as presented reducing budgeted revenues by \$400,000 and reducing budgeted expenses by \$443,900. Erin Kelso seconded his motion. The motion passed with all in favor, none opposed.

6. Commissioner Reports

Chase Hamilton reported that NRG Energy has an affiliate in town whom BCHA should meet with regarding solar development on future homes.

7. Consent Agenda

- A. Approval of April 15, 2015 BCHA Regular Board Meeting Minutes
- B. Approval of May 13, 2015 BCHA Special Meeting Minutes
- C. Receive and file May, June and July 2015 Treasurer's and Financial Reports

Rick Davis asked the Chair to remove items 7A and 7B from the consent agenda.

Motion to approve the agenda Item 7A was made by Sabina Gilbert and seconded by Erin Kelso, a vote was taken and the motion passes unanimously, with Rick Davis and Suzanne Miller abstaining, at 6:05 p.m.

Motion to approve the agenda Item 7B was made by Sabina Gilbert and seconded by Gordon Barclay, a vote was taken and the motion passes unanimously, with Rick Davis and Suzanne Miller abstaining, at 6:06 p.m.

Motion to approve agenda Item 7C was made by Rick Davis and seconded by Suzanne Miller, a vote was taken and the motion passes unanimously at 6:07 p.m.

8. Staff Reports

- A. Receive and file May - June and July 2015 Executive Director's Report
- B. Receive and file May -June and July 2015 Program Administrator's Report

9. Announcements – Calendar of Upcoming Meetings

- A. July 20, 2015 – Report Presentation to City of Ketchum, 5pm * Date Changed
- B. August 19 2015 – BCHA Regular Month Meeting – Blaine County Annex, 5pm

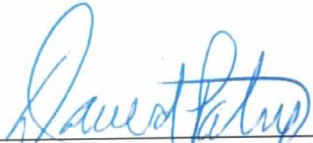
10. Executive Session (if required) – Idaho Code 67-2345 (1) to discuss, (a) hiring, (b) personnel, (c) acquiring interest in real property, (d) records disclosure, (f) pending litigation, or (j) pending claims

11. Adjournment


Motion to adjourn the meeting was made by Rick Davis and seconded by Suzanne Miller at 6:25 p.m.

Respectfully Submitted by

Approved by



Sheila Moriarty
Bilingual Administrative Assistant



Chase Hamilton
BCHA Chair

David Patrick
Executive Director for Sheila
Moriarty