



Community Homeowner Update Questionnaire

You have helped our mission of preserving the long-term supply of desirable and affordable housing choices in all areas of Blaine County. Thank You!

The form below is the Community Homeowner Update Form and serves as BCHA's Annual Compliance Monitoring Form, as listed in the BCHA Community Housing Guidelines, which govern all Community Housing under BCHA's stewardship. **The information you provide is CONFIDENTIAL and will not be shared or otherwise disseminated to any person or party without your consent.** The purpose of this form is to ensure that your contact information is up to date and that BCHA's Community Housing Program is fulfilling its purpose. **This form is required of all Community Homeowners**, as stipulated in the BCHA Deed Covenant attached to your property and governed by the Community Housing Guidelines, Section 4(D)(2), "The owner must complete and submit to BCHA the annual compliance monitoring form."

Please see complete, below, and scan and email to info@bcoha.org or Mail to:

**Blaine County Housing Authority
PO Box 4045
Ketchum, ID 83340**

if you have any questions, feel free to contact us at info@bcoha.org or by phone at 208.788.6102.

Household Profile

Name: _____

Other Household Members:

Name	Age	Relationship

Phone: _____ **Email:** _____

I prefer to be contacted by Phone Email.

Physical Home Address:

Street City, State ZIP Code

Mailing Address (if Different):

Street or PO Box City, State ZIP Code

Current Estimated Housing Income¹: \$ _____ **Employer:** _____

Housing Costs

Property Taxes, HOA Dues, and Homeowner's Insurance

Have you submitted the proper form to the County Assessor to obtain a Homeowner's Exemption for your Property Taxes?² Yes No

My Homeowner's Insurance Annual Premium is: \$ _____

My Homeowner's Insurance Policy is with: _____

My HOA Dues are: \$ _____

I pay my HOA Dues: Monthly Quarterly Semi-Annually Annually N/A

Mortgage

My Community Home currently has (check appropriate answer):

Mortgage Another type of financing No financing/mortgage paid off

My current mortgage payment is: \$ _____

I make my monthly mortgage payments to: _____

My monthly mortgage payments include the following escrowed items (check all that apply):

Property Taxes HOA Dues Homeowner's Insurance Private Mortgage Insurance

¹ This number will help BCHA analyze the reality of our community needs. This number does not affect your current housing circumstances.

² Applications may be obtained from the Blaine County Assessor and must be filed between January 1 and April 15.

None of the Above

Occupancy, Use, and Ownership

I Understand that I **may not** list my Community Home as a short-term rental and that listing my Community Home on any site or offering any portion of my Community Home as a short-term is a violation of my Deed Covenant and the Community Housing Guidelines which may result in an enforced sale of my Community Home.

Initial here

I occupy and use my Community Home as permitted by applicable laws, rules, regulations, and ordinances.

Yes

No

I engage in business or commercial activity in my Community Home.

Yes

No

I occupy my Community Home as my sole residence.

Yes

No

I own or have other interest in another developed residential property or dwelling unit(s) located in Blaine County.

Yes

No

I currently rent my Community Home.

Yes

No

If you answered YES to currently renting my Community Home, please list the following:

Tenant's Name: _____ Monthly Rent: \$_____

Phone Number: _____

Capital Improvements

Permitted Capital Improvements are any fixtures erected as a permanent improvement to the property that enhances the value of the property, excluding repair, replacement, maintenance costs and standard depreciation when applicable. *For example: upgrade countertops, add patio pavers, upgrade finishes or appliances, etc.*

Have you made Capital Improvements to your Community Home?

Yes

No

If **YES**, please download a Permitted Capital Improvement Request Form on the **Owner Support** page or by contacting BCHA. You must submit original PAID receipts along with a

completed Permitted Capital Improvement Request Form for EACH capital improvement made to the Community Home. Without recorded documentation, your Community Home cannot be valued at its maximum potential.

Maintenance & Repairs

Is your Community Home configured the same as the day you purchased the unit?³ (Changing configuration means adding or removing walls that alter the original floor plan).

Yes No

I have made any necessary repairs and have performed certain periodic maintenance tasks to maintain my Community Home in a clean and habitable condition.⁴

Yes No

Refinancing or Selling Your Community Home

Are you considering refinancing, or acquiring home equity financing and wishing to discuss requesting prior written permission from BCHA?

Yes No

Are you considering selling your Community Home and would like more information regarding listing and pricing your Community Home for sale?

Yes No

Signatures

By the signature(s) below I/We attest that the information listed is true and to the best of my/our knowledge fully compliant with the current BCHA Community Housing Guidelines.

Name (Signed) _____
Date

Name (Signed) _____
Date

Additional Comments or Suggestions

We welcome any additional Comments or Suggestions from our Current Community Homeowners, feel free to add them below:

³ If NO, please contact BCHA for clear explanation

⁴ If NO or if you are unsure, please contact the office and set an appointment to discuss.