



BLAINE COUNTY HOUSING AUTHORITY

Wednesday, January 10, 2024, 12:00 PM
111 N. First Ave., Suite 2P, Hailey, Idaho 83333

MEETING MINUTES

PUBLIC PARTICIPATION INFORMATION

Public information on this meeting is posted outside City Hall.

We welcome you to watch Board Meetings via live stream.

You will find this option on our website at www.ketchumidaho.org/meetings.

If you would like to comment on a public hearing agenda item, please select the best option for your participation:

- Join us via Zoom (please mute your device until called upon)
Join the Webinar: <https://zoom.us/j/92594802380>
Webinar ID: 925 9480 2380
- Address the Board in person at Ketchum City Hall or the Meriwether Building in Hailey dependent upon the meeting location.
- Submit your comments in writing at info@bcoha.org (by 8am the day of the meeting)

This agenda is subject to revisions. All revisions will be underlined.

CALL TO ORDER: By Board Chairman Keith Perry (00:00:06 in video)

ROLL CALL: Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items. (00:00:08 in video)

Keith Perry – Board Chair

Sarah Seppa– Board Member

Ana Torres – Board Member

Nate Hart (online) – President

Mason Frederickson (online) – Treasurer

Carissa Connelly – Ketchum Housing Director/BCHA Executive Director

Courtney Noble – Interim Housing Manager

Frances Solano – Program Administrator

Anna Mathieu – Windemere Realtor

Cece Osborn – Wood River Land Trust Community Planning Director

Muffy Davis(online) – BCHA County Liaison
Lisa Horowitz(online) – BCHA Hailey Liaison
Tripp Hutchinson (online) – BCHA Ketchum Liaison
Chris Johnson (online) – Bellevue Major
Thecla Campbell (online) – Administrative Assistant
Andrew Gukes (online) – Press

COMMUNICATIONS FROM BLAINE COUNTY HOUSING AUTHORITY BOARD: Communications from the Board of Directors (00:03:01 in video)

1. Public Comments.

COMMUNICATIONS FROM THE LIAISONS: Updates from the Liaisons on their jurisdictions (00:09:07 in video)

CONSENT AGENDA:

ALL ACTION ITEMS - The Board is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately. (00:10:01 in video)

2. Recommendation to approve CPA's report and financials for December 2023 – Christy McPherson
3. Merriweather Office Buildout – Administrative Assistant Thecla Campbell

Motion to approve items #2 and #1 after correction to remove Lift Tower Lodge from financial reports (00:12:41 in video)

Mover: Sarah

Second: Mason

Ayes: All in favor

UNANIMOUS

PUBLIC HEARING:

NEW BUSINESS:

4. Mission Moment – Interim Housing Manager Courtney Noble + Program Administrator Frances Solano (00:13:32 in video)
5. Recommendation to Approve Contract with Economic & Planning Systems Inc. – Housing Director Carissa Connelly (00:15:12 in video)

Motion to approve (00:22:34 in video)

Mover: Keith

Second: Sarah

Ayes: All in favor

UNANIMOUS

6. Recommendation to approve contract for services with Public House + Data System Update – Administrative Assistant Thecla Campbell (00:23:07 in video)

Motion to approve contract with legal review (00:25:52 in video)

Mover: Keith

Second: Sarah

Ayes: All in favor

UNANIMOUS

7. Recommendation to Deny Three of Pharris's Four Exception Requests – Housing Director Carissa Connelly (00:29:46 in video)

Motion to deny exception requests 1,2, & 3 (00:40:16 in video)

Mover: Nate

Second: Keith

Ayes: All in favor

UNANIMOUS

8. Staffing Update – Housing Director Carissa Connelly (00:42:14 in video)
9. Recommendation to Approve New Contract for Services and Scope with Interim Housing Manager Courtney Noble – Housing Director Carissa Connelly (00:48:02 in video)

Motion to approve contract with Interim Housing Manager Courtney Noble (00:52:25 in video)

Mover: Sarah

Second: Mason

Ayes: All in favor

UNANIMOUS

10. Review Board Terms & Officers – Interim Housing Manager Courtney Noble (00:53:48 in video)

Motion to have Keith Perry continue as Board Chair (01:14:52 in video)

Mover: Mason

Second: Sarah

Ayes: All in favor

UNANIMOUS

Motion to have Sarah Seppa as Board Vice Chair (01:15:12 in video)

Mover: Keith

Second: Mason

Ayes: All in favor

UNANIMOUS

Motion to have Mason Frederickson continue as Board Treasurer (01:15:29 in video)

Mover: Keith

Second: Nate

Ayes: All in favor
UNANIMOUS

11. Meeting Schedule 2024 – Board Chair Keith Perry (01:16:52 in video)

Motion to approve meeting schedule (01:21:58 in video)

Mover: Sarah

Second: Nate

Ayes: All in favor

UNANIMOUS

12. Update on Masterlease and Management of Silvercreek Living – Interim Housing Manager Courtney Noble (01:27:19 in video)
13. Update & Discussion on Point-in-Time Homelessness Count – Interim Housing Manager Courtney Noble (01:31:21 in video)
14. Banking Update BCHA + BCHF – Board Chair Keith Perry + Administrative Assistant Thecla Campbell (01:37:15 in video)

EXECUTIVE SESSION:

ADJOURNMENT:

Motion to adjourn (01:39:24 in video)

Mover: Sarah

Second: Ana

Ayes: All in favor

UNANIMOUS