

BLAINE COUNTY HOUSING AUTHORITY PUBLIC MEETING

October 19, 2016 at 5:00 P.M.

Blaine County Annex
2019 First Avenue South
Hailey, Idaho

Agenda

1. Call to Order and Roll Call
2. Agenda Review
3. Comments from the Public
4. Comments from Liaisons from Elected Bodies
5. ARCH Report - Michelle Griffith
6. Discussion/Action Items
 - A. Adoption of Administrative Assistant Job Description **Tab 1**
 - B. Adoption of Executive Director Job Description **Tab 2**
 - C. Recruitment of Executive Director
 - D. City of Ketchum Contract for Service **Tab 3**
 - E. Amend By-Laws of the Board of Commissioners of BCHA **Tab 4**
7. Commissioner Reports
8. Consent Agenda
 - A. Approval of September 21, 2016 BCHA Regular Meeting Minutes **Tab 5**
 - B. Approval of October 7, 2016 BCHA Special Meeting Minutes **Tab 6**
 - C. Receive and file September 2016 Financial Reports **Tab 7**
9. Staff Reports
 - A. Receive and file October 2016 Acting Director's Report **Tab 8**
10. Announcements – Calendar of Upcoming Meetings & Events
 - A. November 3, 2016 - IHFA Roundtable Coordination Meeting, Twin Falls, ID
 - B. November 16, 2016 - BCHA Regular Meeting, Ketchum City Hall, 5pm
 - C. ~~November 17, 2016 - City of Ketchum, Community Housing Workshop - TBD~~
 - D. November 20, 2016 - City of Ketchum celebration of the designation of Main Street as one of five "Great Streets" in America at festivities on, noon in Town Square.
11. Executive Session (if required) – Idaho Code 74-206 (1) to discuss, ~~(a) hiring,~~ (b) personnel, (c) acquiring interest in real property, ~~(d) records disclosure, (f) pending litigation, or (i) pending claims~~
12. Action Item - *if needed*
13. Adjournment

Any person needing special accommodations to participate in the above noticed meeting should contact the Blaine County Housing Authority three days prior to the meeting at (208) 788-6102.