

Blaine County Housing Authority

Regular Meeting Minutes

Wednesday January 19, 2022 at 5:00 P.M.

Via Teleconference

www.zoom.us/join

Phone Number: (669) 900-6833

Meeting ID: 837 9109 6983

Password: 83333

Members Present:

Sarah Michael, *Chair*

Sabina Gilbert, *Vice Chair*

Mason Frederickson, *Treasurer*

Nate Hart

Tara Bell

Absent:

Staff:

Nathan Harvill, *Executive Director*

Ann Sandefer, *Program Administrator*

1. Call to Order and Roll Call

BCHA Board Chair, Commissioner Michael called the Regular Monthly Meeting to order at 5:52 p.m.

Roll call was taken by Ann Sandefer. Mason Frederickson, present, Sabina Gilbert, present, Sarah Michael, present, Nate Hart, present, Tara Bell, present.

2. Agenda Review - No change.

3. Comments from the Partner Organizations & the Public - Sam Linnet, City of Hailey Commissioner was on the call, gave a brief introduction and expressed his commitment that the Hailey City Council is unified in addressing housing needs and welcomes suggestions from the BCHA Board. Carissa Connelly, City of Ketchum Housing Strategist reported Ketchum is working on an action plan for Ketchum housing.

4. Comments from Liaisons from Elected Bodies - Dick Fosbury, Blaine County Commissioner and County liaison to BCHA was on the teleconference call, he thanked Nate Hart for his leadership over the past 2 years, expressing the County supports the BCHA. He's looking forward to collaboration with BCHA and its partners.

5. Discussion/Action Items

A. Discussion of Costs related to obtaining outside legal counsel.

Costs were reported to be \$275-\$350 per hour but Chair Michael reported that the BCHA Board may call upon the County Prosecuting Attorney's Office for legal services. Chair Michael asked the Board to authorize her, as Chair to consider her to ask for authorization. Commissioner Hart fully supported that effort and consensus by the Board was given with no motion or vote needed.

B. General Discussion of Costs related to improvements at 703 S. Main Street, Ketchum, ID to allow for full capacity usage.

Commissioner Michael proposed to the Board that herself, as Chair, and Vice Chair, Gilbert work with the city of Ketchum to address capacity usage. The Board agreed that the Chair and Vice Chair would be authorized to discuss the feasibility of a partnership and advisory committee should work with the city of Ketchum to potentially allow for full capacity usage at 703 S. Main Street, Ketchum.

C. Update on Pending move of Executive Director office to Hailey City Hall

Nathan Harvill, ED, has spoken with Heather Dawson, City of Hailey and has a meeting on January 4, 2022 to move forward with moving the ED (Executive Director's) office to Hailey City Hall with the ED office in Ketchum being vacated the weekend of January 29, 2022. The move will require an updated contract with the City of Hailey for the cost of the office. (\$750)

D. Setting Meetings for 5-Year Strategic Planning Sessions

Discussion ensued with the Board agreeing to create a strategic vision but not a plan until a new ED is hired which will provide direction and a framework for the new ED. Smaller meetings and/or emails will happen to attain this goal.

E. Discussion of Consent Agenda Format (bill approvals)

A consent agenda format will be developed for the February BCHA Board meeting. The Treasurer, Commissioner Frederickson will be working on this.

6. Commissioner Reports -

Commissioner Frederickson thanked Nathan Harvill for his good leadership of BCHA and will be drafting a new financial reporting system.

Commissioner Michael has talked with four potential candidates for the Board at large opening, she has been asked to sit on the SV Community task force and she made the Board aware that ICRMP Insurance provides training that that might be beneficial to board members.

Commissioner Hart reminded the board that training can't be mandated for a volunteer board.

7. Consent Agenda

A. Approval of December 15, 2021 BCHA Regular Meeting Minutes

Commissioner Frederickson moved to approve the Consent Agenda and Minutes, as presented, Commissioner Gilbert seconded. No further discussion, motion passed unanimously at 6:59 p.m.

8. Staff Reports

A. Receive and file Executive Director's Report with an oral report given by Nathan Harvill

B. Receive and file Program Administrator's Report with an oral report given by Ann Sandefer

C. Receive and file Financial Reports with an oral report given by Mason Frederickson, Treasurer

9. Announcements – Calendar of Upcoming Meetings & Events

A. January 27, 2022 Executive Session (Thursday at 5pm, via teleconference)

B. February 21, 2022 President's Day, BCHA offices closed

C. February 16, 2022 BCHA Regular Meeting, via teleconference

D. March 16, 2022, BCHA Regular Meeting, via teleconference

10. Executive Session (if required) – Idaho Code 74-206 ~~(1) to discuss, (a) hiring, (b) personnel (c) acquiring interest in real property, (d) records disclosure, (f) pending litigation, or (i) pending claims~~

11. Action Item –

12. Adjournment – Commissioner Nate Hart motioned to adjourn the meeting which was seconded by Commissioner Sarah Gilbert at 7:34 p.m.

Respectfully Submitted by

Approved by

Ann Sandefer
BCHA Program Administrator

Sarah Michael
BCHA Chair