

Blaine County Housing Authority

Regular Meeting Minutes

Wednesday January 15, 2020
Ketchum City Hall
480 East Avenue North, Ketchum, ID

Members Present:

Nate Hart, *Chair*
Liz Keegan, *Vice Chair*
Mason Frederickson, *Treasurer*
Sabina Gilbert
Chase Hamilton

Absent:

Staff:

Nathan Harvill, *Executive Director*
Ann Sandefer, *Program Administrator*

1. Call to Order and Roll Call

BCHA Board Chair, Commissioner Nate Hart called the Regular Monthly Meeting to order at 5:36p.m. Roll call was taken by Nathan Harvill. Mason Frederickson, present, Sabina Gilbert, present, Chase Hamilton, present, Nate Hart, present, Liz Keegan, present.

2. Agenda Review - None

3. **Comments from the Partner Organizations & the Public** - Sarah Michael, local resident requested an update on the website for BCHF, Blaine County Housing Foundation. She also asked for the agenda to be posted on the website. Nathan Harvill pulled up the agenda on the website for Ms. Michael. Gretel Kauffman, Idaho Mountain Express staff writer introduced herself to the Board. Michele Griffith, ARCH Executive Director gave a brief overview of the Blaine Manor site project with groundbreaking in 2020 with an expected completion in 2021. The project will have two buildings, one for seniors and one for families.

4. Comments from Liaisons from Elected Bodies - None

5. Discussion/Action Items

A. Request for Information Lift Tower Lodge Site Update, Review and Discussion

Michele Griffith, ARCH Executive Director asked for clarification on the commercial 1st floor space in order for ARCH to move forward with an RFI response. Discussion ensued, Nathan Harvill, BCHA Executive Director will update the question and answer section on the website to reflect the commercial space question.

B. Community Housing Guidelines Update, Review, Discussion, Possible Action

Nathan Harvill, Executive Director presented an overview of updates in the guidelines for discussion. The current guidelines are being reviewed to make them easier to read by adding contents for each section and presenting the guidelines in a useful and logical manner. Discussion ensued.

6. Commissioner Reports - Nate Hart, Chairman reported he connected with Neil Bradshaw, Ketchum Mayor @ a party for the outgoing Mayor of Hailey. They had an informal discussion of the city owned property lines next to the Lift Tower Lodge. Liz Keegan, Vice Chair reported she attended The State of the Valley Panel discussion. Her takeaway was that Workforce Housing is needed from an Employer perspective.

7. Consent Agenda

A. Approval of October 16, 2019 BCHA Special Meeting Minutes
Commissioner Mason Frederickson moved to approve the Consent Agenda and Minutes, as presented, Commissioner Chase Hamilton seconded. No further discussion, motion passed unanimously at 7:00 p.m.

8. Staff Reports

- A. Receive and file Executive Director's Report for 1st Quarter FY 2020
- B. Receive and file Program Administrator's Report for 1st Quarter FY 2020
- C. Receive and file Financial Reports for 1st Quarter FY 2020

9. Announcements – Calendar of Upcoming Meetings & Events

- A. January 20, 2020, Martin Luther King Day, BCHA Offices Closed
- B. February 17, 2020, Presidents Day, BCHA offices Closed
- C. February 19, 2020, BCHA Special Meeting, Blaine County Annex, Hailey (if needed)
- D. March 11, 2020, BCHA Special Meeting, Ketchum City Hall, Ketchum (if needed)
- E. April 15, 2020, BCHA Regular Meeting, Blaine County Annex, Hailey

10. Executive Session (if required) – Idaho Code 74-206 (1) to discuss, ~~(a) hiring, (b) personnel (c) acquiring interest in real property, (d) records disclosure, (f) pending litigation, or (i) pending claims~~

Commissioner Chase Hamilton moved to enter into Executive Session pursuant to Idaho Code 74-206 to discuss (f) pending litigation, Commissioner Liz Keegan seconded. Roll call vote was taken; Chase Hamilton, yea, Sabina Gilbert, yea, Mason Frederickson, yea, Liz Keegan, yea, Nate Hart, yea. The BCHA board moved into Executive Session at 7:45 p.m.

Commissioner Chase Hamilton moved to exit Executive Session; Commissioner Liz Keegan seconded. The motion passed unanimously. The BCHA board exited Executive Session at 8:02 p.m.

11. Action Item – None

12. Adjournment – Commissioner Nate Hart adjourned the meeting at 8:03 p.m.

Respectfully Submitted by

Approved by

Ann Sandefer
BCHA Program Administrator

Nate Hart
BCHA Chair