

# Blaine County Housing Authority

## Special Meeting Minutes

Wednesday April 15, 2020

Via Teleconference

[www.zoom.us/join](http://www.zoom.us/join)

Phone Number: (669) 900-6833

Meeting ID: 505 934 521

Password: 83340

**Members Present:**

Nate Hart, *Chair*  
Liz Keegan, *Vice Chair*  
Mason Frederickson, *Treasurer*  
Chase Hamilton  
Sabina Gilbert

**Absent:** none

**Staff:**

Nathan Harvill, *Executive Director*  
Ann Sandefer, *Program Administrator*

**1. Call to Order and Roll Call**

BCHA Board Chair, Commissioner Nate Hart called the Regular Monthly Meeting to order at 5:35 p.m. Roll call was taken by Ann Sandefer. Mason Frederickson, present, Sabina Gilbert, present, Chase Hamilton, present, Nate Hart, present, Liz Keegan, present.

**2. Agenda Review** - None

**3. Comments from the Partner Organizations & the Public** - none

**4. Comments from Liaisons from Elected Bodies** - none

**5. Discussion/Action Items**

**A. Request for Information Lift Tower Lodge Site Update**

Nathan Harvill reached out to all four respondents of the RFI and will block out the week of May 11, 2020 for individual presentations to BCHA Board

**B. Community Housing Guidelines Update**

Nathan Harvill, Executive Director reported the Guideline Update information is posted on BCHA's website for public input.

**C. Adoption of FY 2020 AMI Updates on Income and Rental Limits as published by HUD**

Commissioner Liz Keegan moved to adopt the Income and Rental Limits as published by HUD, Commissioner Mason Frederickson seconded. Motion passed unanimously at 5:55 p.m.

D. Raising Community Awareness for Blaine County Foundation and solicitation of resources to address the impact of the pandemic on rent/mortgage payments

BCHF received a \$500 donation from a member of the Wood River Women's Foundation. Nathan Harvill has had conversations with SPUR and the Board discussed using matching donations of \$500 as rent relief, if the need arises.

6. **Commissioner Reports** - Commissioner Mason Frederickson reported that DL Evans Bank has been experiencing a great demand for the PPP loans with customers and the greater community

7. **Consent Agenda**

A. Approval of March 25, 2020 BCHA Special Meeting Minutes

Commissioner Mason Frederickson moved to approve the Consent Agenda and Minutes, as presented, Commissioner Sabina Gilbert seconded. No further discussion, motion passed unanimously at 7:03 p.m.

8. **Staff Reports**

A. Receive and file Executive Director's Report for February 2020

B. Receive and file Program Administrator's Report for February 2020

9. **Announcements – Calendar of Upcoming Meetings & Events**

A. May 20, 2020, BCHA Special Meeting, via teleconference (if needed)

B. May 25, 2020, Memorial Day, BCHA offices closed

C. June 17, 2020, BCHA Special Meeting, via teleconference (if needed)

10. **Executive Session (if required)** – Idaho Code 74-206 (1) to discuss, (a) hiring, (b) personnel (c) acquiring interest in real property, (d) records disclosure, (f) pending litigation, or (i) pending claims

11. **Action Item** – None

12. **Adjournment** – Commissioner Nate Hart adjourned the meeting at 6:57 p.m.

**Respectfully Submitted by**

**Approved by**

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Ann Sandefer  
BCHA Program Administrator

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Nate Hart  
BCHA Chair