

Blaine County Housing Authority

Special Meeting Minutes

Wednesday August 19, 2020 at 5:30 P.M.

Via Teleconference

www.zoom.us/join

Phone Number: (669) 900-6833

Meeting ID: 837 9109 6983

Password: 83333

Members Present:

Nate Hart, *Chair*
Liz Keegan, *Vice Chair*
Mason Frederickson, *Treasurer*
Chase Hamilton
Sabina Gilbert

Absent:

Staff:

Nathan Harvill, *Executive Director*
Ann Sandefer, *Program Administrator*

1. Call to Order and Roll Call

BCHA Board Chair, Commissioner Nate Hart called the Regular Monthly Meeting to order at 5:35 p.m. Roll call was taken by Ann Sandefer. Mason Frederickson, present, Sabina Gilbert, present, Chase Hamilton, present, Nate Hart, present, Liz Keegan, present.

2. Agenda Review - None

3. Comments from the Partner Organizations & the Public - Sarah Michael, resident requested that IHFA's Rental Assistance due to COVID be placed on the home page of BCHA's website, she also encouraged more utilization of housing at the Lift Tower Lodge. Michael David, Ketchum City Councilor reported that Ketchum took a big step toward Affordable Housing by agreeing to assist with funding of the Bluebird Village. He's hopeful for a positive outcome with the Tax Credit Application and the new scoring system.

4. Comments from Liaisons from Elected Bodies - Dick Fosbury, Blaine County Commissioner and County liaison to BCHA was on the teleconference noting he had a couple of items. He asked GIS to draw up a dry draft site plan for the Lift Tower site which he emailed to Nathan Harvill right before today's meeting. He also recommended the Board hire a consultant for site planning and zoning analysis and to reach out to an Attorney, perhaps Jim Phillips regarding the stock drive right of way.

5. Discussion/Action Items

A. Discussion of draft RFP for redevelopment of site at 703 S. Main Street, Ketchum, ID

Nathan Harvill, Executive Director presented a rough draft RFP to the Board. The Board discussed the RFP page by page making several changes. Nathan Harvill will make all changes to the draft and have a revised RFP within the next week.

B. Formation of Lift Tower Lodge Advisory Group

The Board discussed and made some recommendations for potential members for an Advisory Committee. The Board members will send to Nathan Harvill the names of potential members for the Committee.

Chair Hart moved to continue the remainder of the meeting agenda to August 24, 2020 at 5:00 p.m. Without objection the Board continued the meeting to August 24, 2020 at 5:00 p.m.

Meeting Continued and called to order at 5:08 p.m. by BCHA Board Chair, Nate Hart. Members present for continued meeting: Commissioner Hart, Commissioner Keegan, Commissioner Frederickson, Commissioner Gilbert—present; Commissioner Hamilton—absent; Executive Director Harvill—present, Program Administrator Sandefer—absent.

C. Update on Blaine County Housing Foundation and collaboration to address the impact of the pandemic on rent/mortgage payments

Nathan Harvill discussed the efforts of the Foundation in payment of rental assistance in collaboration with the Blaine County Charitable Fund, in addition to the Foundation's depleting funds.

D. Report on Housing Needs Survey

Nathan Harvill provided a summary report on the number of responses and the effectiveness of promotion of the survey via Facebook. He discussed collaborating with the BCCF to produce a Spanish-language version of the survey to expand its reach.

E. Discussion related to the BCHA 2021 Budget

Nathan Harvill reported that the City of Ketchum will be providing level funding to BCHA and that it appeared that the City of Sun Valley's funding will also be level. Blaine County has not yet taken up it's budget allocation reading.

6. Commissioner Reports - None

7. Consent Agenda

A. Approval of July 15, 2020 BCHA Regular Quarterly Meeting Minutes

Commissioner Sabina Gilbert moved to approve the Consent Agenda and Minutes, as presented, Commissioner Liz Keegan seconded. No further discussion, motion passed unanimously at 7:49 p.m.

8. Staff Reports

A. Receive and file Executive Director's Report

Board received an oral report from Nathan Harvill.

B. Receive and file Program Administrator's Report

Board received a written report from Ann Sandefer

9. Announcements – Calendar of Upcoming Meetings & Events

A. September 7, 2020, Labor Day, BCHA offices closed

B. September 16, 2020, BCHA Special Meeting, via teleconference (if needed)

C. October 21, 2020, BCHA Regular Meeting

10. Executive Session (if required) – Idaho Code 74-206 (1) to discuss, (a) hiring, (b) personnel (c) acquiring — interest in real property, (d) records disclosure, (f) pending litigation, or (i) pending claims

11. Action Item – None

12. Adjournment – Commissioner Nate Hart adjourned the meeting with a continuance of the remaining agenda items for another meeting at 7:50 p.m. Proposed next meeting will be Tuesday, August 24, 2020 at 5:00 p.m.

Respectfully Submitted by

Approved by

Ann Sandefer
BCHA Program Administrator

Nate Hart
BCHA Chair

Approved 09/16/2020