

BLAINE COUNTY HOUSING AUTHORITY ANNUAL MEETING

January 19, 2022 at 5:00 P.M.
Via Teleconference www.zoom.us/join
Phone Number: (669) 900-6833
Meeting ID: 837 9109 6983
Password: 83333

Agenda

1. Call to Order and Roll Call
2. Agenda Review
3. Adoption of Meeting Schedule Tab 1
4. Nominations/Elections of BCHA Officers for Calendar Year 2021 Tab 2
5. Adjournment

Any person needing special accommodations to participate in the above noticed meeting should contact the Blaine County Housing Authority three days prior to the meeting at (208) 788-6102.



MEMORANDUM

To: BCHA Commissioners
From: Nathan S. Harvill, Executive Director
Date: 19 January 2022
Re: BCHA Schedule of Regular and Special Meetings

Proposed Action: BCHA Board publication of the schedule of Regular and Special Meetings.

Background:

Pursuant to Idaho Open Meeting Laws, BCHA is required to publish a schedule of Regular Meetings for the coming year to meet noticing requirements, as illustrated by the excerpt from the Attorney General's *Idaho Open Meetings Law Manual*:

“Any public agency that holds meetings at regular intervals at least once per calendar month, which are scheduled in advance over the course of the year, may satisfy this notice requirement by posting meeting notices at least once each year of its regular meeting schedule.”

BCHA Board Regular and Special Meeting Schedule, Calendar Year 2022 (all meetings to begin at 5:00 pm) as shown on attachment.

Possible Motions:

I move to adopt the schedule above for regular meetings of the BCHA Board for Calendar Year 2022 and to direct staff to publish the same.

Attachments: CY2022 Meeting Schedule DRAFT.



BLAINE COUNTY HOUSING AUTHORITY

208.788.6102 | INFO@BCOHA.ORG | WWW.BCOHA.ORG | 191 SUN VALLEY ROAD | PO Box 4045 | KETCHUM, ID 83340

2022 Meeting Schedule for the Board of the Blaine County Housing Authority

Below are the scheduled meetings for calendar year 2022. Regular meetings will be held quarterly via Teleconference. All meetings shall begin at 5:00 pm, unless otherwise noted. All *Scheduled Meetings (listed below)* will be noticed a minimum of five (5) business days prior to the meeting date. All *unscheduled meetings* will be noticed a minimum of twenty-four (24) hours prior to the meeting date.

Scheduled Meetings:

- January 19, 2022 (Regular Quarterly Meeting, Beginning at the conclusion of the Annual Meeting)
- February 16, 2022 (Special Monthly Meeting, if needed)
- March 16, 2022 (Special Monthly Meeting, if needed)
- April 20, 2022 (Regular Quarterly Meeting)
- May 18, 2022 (Special Monthly Meeting, if needed)
- June 15, 2022 (Special Monthly Meeting, if needed)
- July 20, 2022 (Regular Quarterly Meeting)
- August 17, 2022 (Special Monthly Meeting, if needed)
- September 21, 2022 (Special Monthly Meeting, if needed)
- October 19, 2022 (Regular Quarterly Meeting)
- November 16, 2022 (Special Monthly Meeting, if needed)
- December 21, 2022 (Special Monthly Meeting, if needed)

The Blaine County Housing Authority's mission is to advocate, promote, plan and preserve the long-term supply of desirable and affordable housing choices in all areas of Blaine County in order to maintain an economically diverse and vibrant community.

MEMORANDUM

To: BCCHA Commissioners
From: Nathan S. Harvill, Executive Director
Date: 19 January 2022
Re: BCCHA Board Election of Officers for Calendar Year 2022

Proposed Action: BCCHA Board election of Officers to commence from the Regular Meeting of January 2022 through the conclusion of the Annual Meeting, January 2023.

Background:

The election and duties of BCCHA officers are contained in the BCCHA By-laws:

Article IV

Section 2. Officers of the Board. The Officers of the Board shall be a Chairperson, Vice-Chairperson, Treasurer, and the Executive Director, who will be an Ex-Officio member of the Board.

Section 3. Duties of the Chairperson. The Chairperson shall preside at all meetings of the Board, except as otherwise authorized by resolution of the Board. The Chairperson shall sign all contracts, deeds and other instruments made by the Authority. At each meeting, the Chairperson shall bring forth such recommendations and information as he/she may consider proper for presentation concerning the business affairs and policies of the Authority.

Section 4. Duties of the Vice-Chairperson. The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson, and in the case of the resignation or death of the Chairperson, the Vice-Chairperson shall perform such duties as are imposed on the Chairperson until such time as the Board shall elect a new Chairperson.

Section 5. Duties of the Treasurer. The Treasurer shall, on a monthly basis, review the financial records of the Authority. At each meeting, the Treasurer shall bring forth such information and recommendations as he/she may consider proper for presentation concerning the financial affairs of the Authority.

Article V

Section 1. Elections. The election of the Chairperson, Vice-Chairperson, and Treasurer shall take place annually at the time and place of the Annual Meeting. Any duly appointed,

qualified and acting commissioner shall be eligible for the offices of Chairperson and Vice-Chairperson. A majority of votes cast shall elect.

Possible Motions:

1. I move to open the floor to nominations for officers of the BCHA Board for Calendar Year 2021.
2. I nominate _____ for the position of _____ (as needed).
3. I move to close the floor to nominations for officers of the BCHA Board and call for a vote on the slate of officers so nominated.

Attachments: None.

MEMORANDUM

To: BCHA Commissioners
From: Nathan S. Harvill, Executive Director
Date: 19 January 2022
Re: Slate of Officers nominated to the BCHA Board for Calendar Year 2022

Proposed Action: BCHA Board election of Officers to commence from the Regular Meeting of January 2022 through the conclusion of the Annual Meeting, January 2023.

Background:

During the December 15, 2021, Special Meeting of the Blaine County Housing Authority Board of Commissioner, nominations were solicited for officers for Calendar Year 2022. The names of those nominated (via email) appear below:

For Chair:

Sabina Gilbert,
Nate Hart,
Sarah Michael

For Vice-Chair:

Nate Hart,
Sarah Michael

For Treasurer:

Mason Frederickson,
Sarah Michael

Candidates are listed by order of current tenure on the Board, additional nominations may be made from the floor, as needed.

Article V [BCHA Bylaws]

Section 1. Elections. The election of the Chairperson, Vice-Chairperson, and Treasurer shall take place annually at the time and place of the Annual Meeting. Any duly appointed, qualified and acting commissioner shall be eligible for the offices of Chairperson and Vice-Chairperson. A majority of votes cast shall elect.

Possible Motions:

1. I move to open the floor to nominations for officers of the BCHA Board for Calendar Year 2022.
2. I nominate _____ for the position of _____ (as needed).
3. I move to close the floor to nominations for officers of the BCHA Board and call for a vote on the slate of officers so nominated.

Attachments: None.