



Blaine County Housing Authority
Wednesday, August 9, 2023, 12:00 PM
The Community Room, Ketchum City Hall
191 5th Street West, Ketchum, ID 83340

Meeting Minutes

PUBLIC PARTICIPATION INFORMATION

Public information on this meeting is posted outside City Hall.

We welcome you to watch Board Meetings via live stream.

You will find this option on our website at www.ketchumidaho.org/meetings.

If you would like to comment on a public hearing agenda item, please select the best option for your participation:

- Join us via Zoom (*please mute your device until called upon*)
Join the Webinar: <https://ketchumidaho-org.zoom.us/j/86727776205>
Webinar ID: 867 2777 6205
- Address the Board in person at Ketchum City Hall, Community Meeting Room.
- Submit your comments in writing at participate@ketchumidaho.org
(*by 9 am the day of the meeting*)

This agenda is subject to revisions. All revisions will be underlined.

CALL TO ORDER: By Board Chairman Keith Perry (00:00:44 in video)

ROLL CALL: Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.

Keith Perry –Chairman
Sarah Seppa – Board Member
Mason Frederickson (online) – Treasurer
Carissa Connelly – Housing Director

COMMUNICATIONS FROM BLAINE COUNTY HOUSING AUTHORITY BOARD:

Communications from the Board of Directors.

1. Public Comments submitted. (00:03:33 in video)

COMMUNICATIONS FROM LIAISONS:

2. Updates from the Liaisons on their jurisdictions. (00:04:08 in video)

CONSENT AGENDA:

ALL ACTION ITEMS - The Board is asked to approve the following listed items by a single vote, except for any items that a Board Member asks to be removed from the Consent Agenda and considered separately. (00:05:45 in video)

Mason Frederickson - Request to pull consent item #9 (00:06:02 in video)

3. Recommendation to approve minutes for July 12, 2023 - City Clerk Trent Donat
4. Recommendation to approve Treasurer's report and financials for July 2023 - Treasurer Shellie Gallagher
5. Recommendation to Implement a New Data and Application System - Housing Director Carissa Connelly
6. Recommendation to Approve Contract for Services with Courtney Noble, for Housing Navigation System - Housing Director Carissa Connelly
7. Recommendation to Approve Sublease with Blaine County Charitable Fund - Housing Director Carissa Connelly
8. Recommendation to Deny Taan Robrahn's Exception Request - Housing Director Carissa Connelly
9. Recommendation to Conditionally Approve Prue Hemmings' Exception Request - Housing Director Carissa Connelly (00:11:05 in video)

Motion to approve consent agenda items #9. (00:19:05 in video)

MOVER: Mason

SECONDER: Sarah

AYES: Mason, Keith, Sarah

RESULT: APPROVAL

10. Recommendation to Authorize Recording of updated Community Housing Guidelines - Housing Director Carissa Connelly

Motion to approve consent agenda items #1-8, #10. (00:11:00 in video)

MOVER: Mason

SECONDER: Sarah
AYES: Mason, Keith, Sarah
RESULT: ADOPTED

PUBLIC HEARING:

11. Recommendation to Adopt Emergency and Transitional Housing Plan -Housing Director Carissa Connelly (00:19:46 in video)

-no public comment (00:22:31 in video)

NEW BUSINESS:

12. Guidance on Emergency and Transitional Housing Plan Actions - Housing Director Carissa Connelly (00:22:55 in video)

13. Update on Hiring Process - Housing Director Carissa Connelly (00:45:40 in video)

14. Update on Board Composition and Liaisons - Housing Director Carissa Connelly (00:51:25 in video)

Next meeting confirmed: September, 20th 2023 (00:59:21 in video)

EXECUTIVE SESSION:

15. Executive Session pursuant to Idaho Code 74-206(1)(f): To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated - Housing Director Carissa Connelly (01:09:31 in video)

Motion to move the Executive Session (see above) to other location (01:09:40 in video)

MOVER: Keith
SECONDER: Sarah
AYES: Keith, Sarah Mason
RESULT: ADOPTED

ADJOURNMENT:

Motion to adjourn (01:10:49 in video)

MOVER: Keith
SECONDER: Sarah
AYES: Keith, Sarah Mason
ADJOURNED

Respectfully submitted by:

Trent Donat
City of Ketchum

Approved by:

Keith Perry
BCHA Chair